



Iowa Interstate Railroad, LLC.
203 2nd St SE, Suite 500
Cedar Rapids, Iowa 52401-1405
Office: (319) 298-5400
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Work on IAIS ROW Application Instructions

Surveying

IAIS requires surveyors to complete a liability release, IAIS Contractor Orientation Training, and submitting General Liability Insurance. Please allow 15-30 days for paperwork to be complete.

There is no cost for the application; however track protection will be needed when on the property.

Utilities

Utilities will need to provide two (2) copies of the completed utility application and applicable Exhibit "A". Plan and profile sheets in either 11x17 or 8½ x11 are appreciated.

- Underground Wireline crossings
- Overhead Wireline Crossing
- Encased Non-Flammable pipeline
- Encased Flammable pipeline

There is a \$750 engineering review fee per location. Please include payment with your completed application form. Please allow 30- 60 days for IAIS review.

When performing work on IAIS property, track protection will be required as well as IAIS Contractor Orientation Training, General Liability Insurance, and Railroad Protective Insurance.

Construction

Plans can be submitted on either 11x17 or 8½ x 11 format. Plans may be electronically submitted by email up to 10 MB or by download service for larger files. There is a \$750 engineering review fee for new bridges, roadways, and grading project. For minor repairs to existing structures, the review fee is waived.

If the project includes work on IAIS property, IAIS Contractor Orientation Training, Track Protection Services, General Liability Insurance, and Railroad Protective Insurance will be required. IAIS will require an agreement with the letting agency and will require the letting agency to include Contract Provisions for working on IAIS ROW.

Feel free to contact me at 319-298-5424 or gdmitchell@iaisrr.com with questions or concerns.

Sincerely,

Greg D Mitchell
Chief Engineer – Structures and Projects
Iowa Interstate Railroad LLC.



IAIS Project Review Policy

March 2015

	Review Fee	Release	Agreement	State Law	Contractor Training (1)	Auto Liability Ins. (\$Mil)	Gen. Liability Ins. (\$Mil)	Excess Liability	RR Protective Ins. (\$Mil)	Track Protection
Surveying	-	X		X	1	2/4				REQUIRED
Utilities New	\$750		X	X	X	1	.5/1	5	4/6	REQUIRED
Utilities Existing	-		*X		X	1	.5/1	5	4/6	REQUIRED
Utility Tree trimming	-	X			X	1	.5/1	5	4/6	REQUIRED
Roadway New	\$750		X		X	1	2/4		4/8	REQUIRED
Roadway- Existing reconstruction	\$750		*X		X	1	2/4		4/8	REQUIRED
Roadway- Existing resurfacing (no grading)	-		*X		X	1	2/4		4/8	REQUIRED
Grading	\$750	X	X		X	1	2/4		4/8	REQUIRED
Bridges New	\$750		X		X	2	4/6		5/10	REQUIRED
Bridges- Surface Repairs to Existing	-		*X		scope dependent	2	4/6		5/10	REQUIRED
Bridges- Structural Repairs to Existing	\$750		*X		scope dependent	2	4/6		5/10	REQUIRED
Linear Projects	Scope Dependent, Contact IAIS Engineering prior to project									

- (1) Contractor employees, owner / engineering representative, and testing personnel must provide proof of successful passage of IAIS Railroad Safety course.
- * Work to existing facilities may be done under the original agreement if provided by the applicant. If no past agreement is submitted, a new agreement will need to be signed before proceeding. Underground utilities that cannot provide original agreements/easements will be treated as new applications.

This document is for reference purposes only and IAIS reserves the right to change, modify or adjust limits shown at any time.

Please contact IAIS Engineering Services with any questions or concerns



Iowa Interstate Railroad, LLC.

203 2nd St SE, Suite 500, Cedar Rapids, Iowa 52401

IAIS External Insurance Requirements

Updated: 04-15-2021

Listed below are typical Insurance requirements when performing work on Iowa Interstate Railroad LLC.'s (IAIS) property. IAIS reserves the right to modify these requirements at any time. Insurance certificates shall include the assigned IAIS project number.

Contractor shall procure insurance as follows:

1. **Statutory Workers Compensation and Employer's Liability Insurance.**
2. **General public liability insurance**
 - a. **Utilities:** limits of not less than \$500,000 for injury or death of a single person, or not less than \$1,000,000 for any one accident, and not less than \$250,000 per accident for property damage.
 - b. **Roadway Construction:** limits of not less than \$2,000,000 for injury or death of a single person, or not less than \$4,000,000 for any one accident, and not less than \$250,000 per accident for property damage.
 - c. **Bridge Construction:** limits of not less than \$4,000,000 for injury or death of a single person, or not less than \$8,000,000 for any one accident, and not less than \$250,000 per accident for property damage.
3. **Comprehensive Automobile Liability** with limits of not less than \$500,000 for injury or death of a single person, or not less than \$1,000,000 for any one accident, and not less than \$250,000 for property damage.
4. **Excess liability coverage** with limits of not less than \$5,000,000
5. **The policy shall name the IAIS as additional insured.** It also shall not contain any exclusions related to the following:
 - a. Doing business on, near, or adjacent to railroad facilities.
 - b. Loss or damage resulting from surface, subsurface pollution contamination or seepage, or handling, treatment, disposal, or dumping of waste materials or substances.

The above policies shall contain a waiver of the right of subrogation.

6. **Railroad protective liability insurance** with per occurrence and aggregate limits as shown in the table below. The policy shall name Iowa Interstate Railroad, LLC as the insured.
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Railroad Protective Insurance Requirements

	Per Occurrence	Aggregate
Utility Crossings	\$4,000,000	\$6,000,000
Highway Construction	\$4,000,000	\$6,000,000
Overhead Highway Construction	\$5,000,000	\$10,000,000
Adjacent Commercial Construction	\$5,000,000	\$10,000,000

Before commencing work, Contractor shall submit to IAIS a certificate of insurance evidencing the foregoing coverage and a certified, true, and complete copy of the policy or policies. The policies shall provide for no less than 30 calendar days prior written notice to IAIS of cancellation of or any material change in, the policies.